

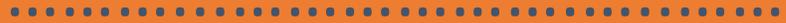


Jonesboro

FY2022

ANNUAL BUDGET

AND PROGRAM OBJECTIVES



BUDGET BOOK



City of Jonesboro

City Officials

Joy B. Day
Mayor

Bobby Lester
Councilmember

Tracey Messick
Councilmember

Billy Powell
Councilmember

Donya Sartor
Councilmember

Pat Sebo-Hand
Councilmember

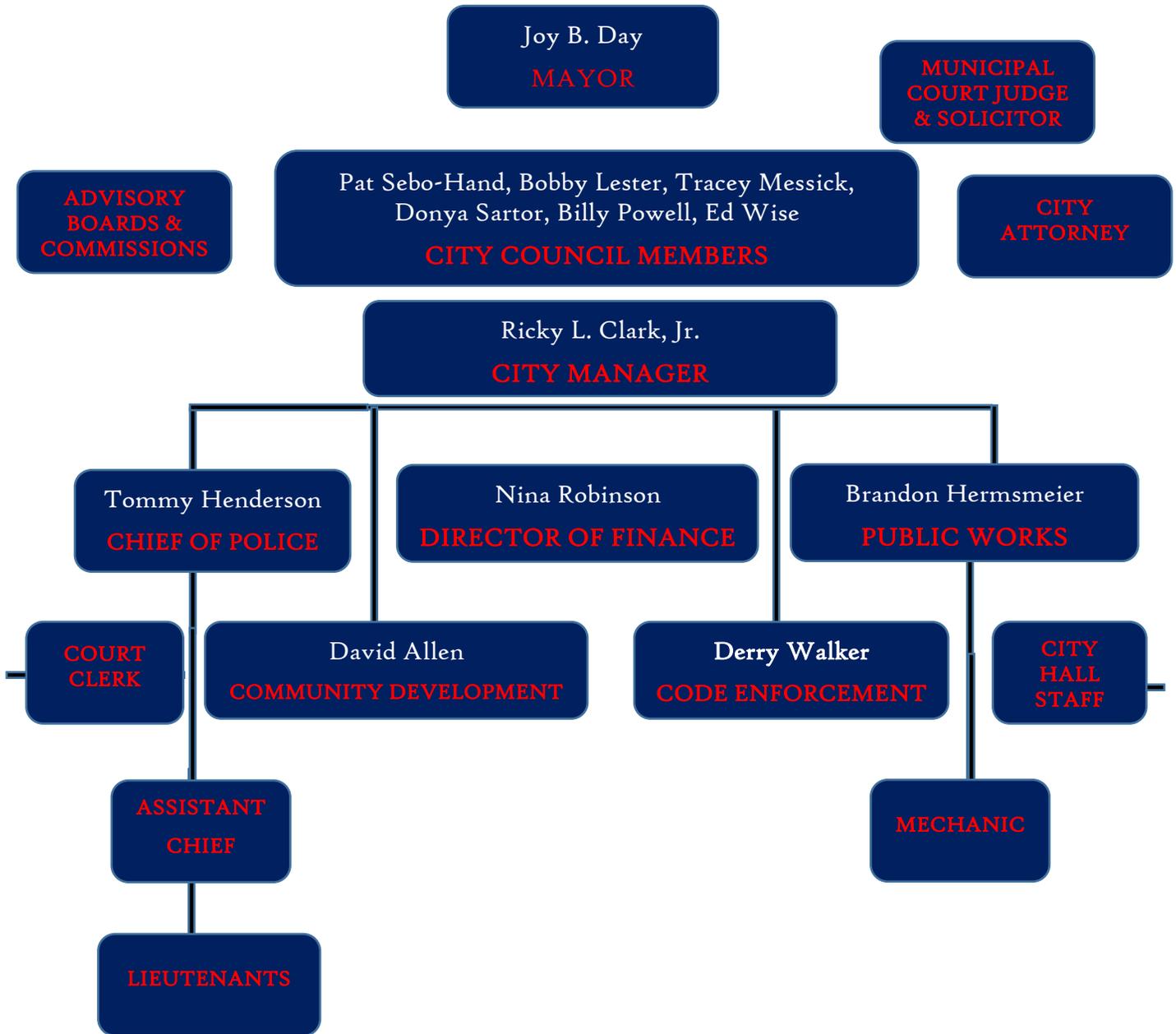
Ed Wise
Councilmember



BUDGET BOOK PREPARED BY
Ricky L. Clark, Jr.
City Manager

CITY OF JONESBORO
ORGANIZATIONAL CHART

RESIDENTS OF
JONESBORO



CITY OF JONESBORO, GEORGIA

OFFICE OF THE CITY MANAGER

Ricky L. Clark, Jr.

124 NORTH AVENUE, JONESBORO, GEORGIA 30236

CITY OF JONESBORO GOVERNMENT STRUCTURE

The City operates under the Council/Manager form of government, where the council is the legislative body that makes policy decisions for administration and fiscal operations of the City and approves legislation. The Mayor is the presiding officer of the city council and responsible for the efficient and orderly administration of the City's affairs. The City Manager is the Chief Administrative Officer of the City and reports to council on the administration of all city affairs.

The City is empowered to levy a property tax on both real and personal property located within its boundaries and is qualified to levy all other taxes granted to municipalities within the State of Georgia.



Joy B. Day
Mayor



Bobby Lester
City Council



Tracey Messick
City Council



Billy Powell
City Council



Dr. Donya Sartor
City Council



Patricia Selby-Hend
City Council



Ed Wise
City Council





November 29, 2021

Honorable Mayor and Members of the City Council
City of Jonesboro, Georgia

I herewith transmit our Fiscal Year 2022 (FY' 22) Proposed Budget for the City of Jonesboro. After communication with our Mayor, City Council Members relative to budget priorities and individual meetings with Department Heads, I am confident that this year's fiscally responsible \$6 Million FY' 22 Operating Budget provides the resources for the City's continued robust public health response to COVID-19 and sets the stage for our shared equitable recovery. COVID-19 has brought on unprecedented health, economic and social change to our City, and this budget proposal meets that moment and makes targeted investments to ensure that we emerge from this public health crisis more equitably because we can't go back, we can only go forward.

The COVID-19 pandemic has brought on tremendous economic disruption to all sectors of our local economy, big and small, including our own City budget. But thanks to years of shared fiscal responsibility, Jonesboro entered this pandemic as one of the best prepared local governments in the county. Fiscal responsibility remains the foundation of this year's Operating Budget, and in turn will help accelerate the City's overall recovery from the pandemic.

Thanks to continued strength in the local economy and a significant infusion of federal funding from the American Rescue Plan, the Recommended FY' 22 Operating Budget proposes a year-over-year increase of \$859,683 or 16.56% over FY' 21. Even with weakness in certain sectors of the economy, property tax revenue has proven resilient over the past year, though we are mindful and cautious on projecting the effects that COVID-19 will have on new development, including our very own capital infrastructure projects, in the City. Other revenue sources like excise taxes and department revenue will rebound slightly as the economy reopens fully, but will remain below pre-pandemic levels.

The most significant new resource that will support this year's budget is the recently passed American Rescue Plan Act that will provide revenue replacement to the General Fund and other programming as adopted by Council over the next five fiscal years. To date the City has received our first share totaling \$926,495 and has allocated funding for premium pay for essential staff, grants for small businesses, small business incubator for the new City Center, technology and broadband enhancements, medical equipment needs for the Police Department and opportunities to add ADA accessible equipment within our Parks.

This fiscally responsible budget will also fully fund our long-term liabilities, like retirement and debt service, enabling investment in our City's largest Capital Plan in history. The largest of these Capital Improvement plans includes the opening of the new City Center facility comprising both Administrative and Police Department functions.

This budget charts a course for an equitable recovery and builds on the services expanded or established in response to COVID-19. This budget is also centered on renewal and working towards a more equitable future for us all. This budget recognizes and meets the challenges of the moment while remaining grounded in fiscal responsibility and avoiding layoffs, furloughs or service reductions. As we move forward towards a safe reopening and recovery, we must continue to focus on renewing all parts of our city.

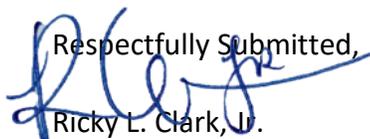
We are thankful to our Mayor and Council for your work throughout the year, and the thoughtful engagement on new ideas and service to our citizens, businesses and visitors. We wholeheartedly believe that this proposal reflects our shared values for Jonesboro in the next fiscal year.

Key themes for our organization this coming year continue to be evaluating our customer service delivery model through the eyes of our customers and embracing our focus on prevention to address root quality of life issues – not just treating the symptoms. A goal in each of these areas would ensure departments align with the City's motto of "One Great Community, Many Stories!"

I am presenting you with a balanced \$6 Million General Fund budget that achieves the following:

- Increase of 1.0 (total 7.0) millage rate
- No employee cuts
- No cuts in travel/training
- Additional Funding for completion of City Center
- Funding for Tuition Reimbursement Program

The proposed spending plan maintains existing services, provides long term funding for future projects, and advances the City's strategic direction in public safety and education, at a property tax rate below revenue neutral. Efficient management across the organization, coupled with a focus on strategic goals has enabled me to bring this recommended budget to the City Council for its consideration.


Respectfully Submitted,
Ricky L. Clark, Jr.
City Manager



EXECUTIVE OVERVIEW

Fiscal Summary

As with the 2021 budget, our FY'22 Budget is financially responsible given the ongoing pandemic and precarious nature of the economy. It invests strategically in an inclusive recovery and begins to rebuild our reserves to protect us financially against any rainy days ahead. Preparing for any budget always has its share of unknown variables.

Our sound fiscal management over the years allowed us to leverage a strong fund balance to keep our city running and prevent an outright financial collapse brought on by COVID-19. We have also benefited from an infusion of subsidized support by the White House, relative to the ARPA funding. More importantly, the vast majority of our residents have weathered this turbulent time by getting vaccinated, wearing face coverings and protecting themselves and others. Jonesboro has proven we are a resilient and vibrant city.

The Fiscal Year 2022 (FY2022) Proposed Budget is an important component of our long-term financial plan to build an even more sustainable and inclusive economy. This budget leverages multiple financial tools to stimulate our economy. One example of this in our budget are the continuation of the Council initiatives. This budget is submitted to City Council amid ongoing economic uncertainty created by yet another possible variant of COVID-19. Our administration has worked hard to fulfill its commitment to stabilize our City finances, provide a safe and secure City and to make the delivery of City services to our constituents more effective, efficient and equitable, and to do all of these things without placing any undue burden on the real property tax payers in our City.

Year after year, the City has presented budgets that have been structurally balanced, without the use of reserves. During that period, despite the pressures of unfunded mandates, and the slow growth of our national economy, we have been able to maintain continuity in city services.

It is important to note, that this budget contains no reductions to City programs or to the City workforce. Lastly, this budget does not call for the use of any reserves out of the City General Fund.

OVERVIEW

The FY2022 Proposed Budget consists of five operating departments across various funds, including the General Fund, SPLOST, Proprietary Funds & Solid Waste Funds. Of the total budget, roughly \$6 Million reflects the cost of General Fund activities such as public safety, parks, neighborhood services, economic development, planning and development, public works, and the general management of the City.

The citywide budget also includes 57 authorized positions (AP), which includes both part-time and full-time employees.

BUDGET DEVELOPMENT PROCESS

The Mayor, City Manager & the Finance Director began the FY2022 budget process by utilizing projection data for FY22 revenues. In August of 2022, the City Council retreat was held as an effort to align the City Council goals with the City Executive Staff guiding principles. By request of the City Manager, City Council members were asked to submit their budget priorities to the Executive Staff for consideration to be included in the FY' 22 Budget.

As staff worked to close the budget gap, the inclusion or exclusion of various citywide expenditures, revenue opportunities, individual programs and existing service levels were all evaluated against these strategies.

As with last year, the City Manager utilized the Management Plan to provide key guidance in weighing critical decisions throughout the budget development process. The Management Plan, which is displayed below, is designed to provide staff with a framework to help Jonesboro in fulfilling its vision to be *“One Great Community, Many Stories.”* These core objectives are a useful measure for allocating limited resources among competing needs.

FY2022 MANAGEMENT PLAN



Throughout the budget development process, staff updated City Executive Staff & the Mayor on the performance of the FY2022 budget. While revenue uncertainty was the hallmark of the FY2022 budget the City Executive staff tightened their belts to ensure the same level of city services was provided. Even though the amount generated from other general fund sources will be limited, staff is hopeful that with the increased millage rate, economic activity, and leadership of departments, that we will still remain in a great financial position. Ultimately, the fruit of these efforts is a FY2022 Proposed Budget that is balanced. Due to some tough reduction in line items, department-wide, there is no need to use the excess fund balance in the General Fund.

SIGNIFICANT ISSUES

Before highlighting specifics of the FY2022 budget, below are several topics that received significant attention during the budget development process: budget development improvements, **pay plan, and capital** projects funding.

Budget Development Improvements. Continuing to update the budget processes is intended to provide more funding to support existing and proposed new City infrastructure, focusing on maintenance of current assets before funding expansions; to facilitate a more proactive approach to budget management; to enhance budget accuracy; and to increase transparency in financial stability.

Maintain updating processes for the FY2022 financial planning and budgeting process to assist in “continuing the journey,” both as a City and individual departments, including the following:

- Emphasize corporate decision-making regarding needs and funding priorities based on performance measures;

- Continue not to rely on the usage of fund balance;
- Continue to utilize the five-year, master plan-based on capital funding strategies that include operating and capital expenses, secured and potential funding, funding prioritization and annual spending schedules by project/budget item;
- Producing attainable revenue and expenditure budgets that come in under budget at fiscal year-end.
- Forecasting unforeseen expenditures

MAJOR FUNDING AND ORGANIZATIONAL CHANGES

Changes to the FY 2022 Budget reflect the challenges present as the City strives to continue providing its citizens with high levels of service, while operating within constrained budget parameters and the current pandemic we are experiencing. These changes include departmental improvements to ensure City services operate in the most efficient and effective manner possible.

Program Improvements. Providing essential public programs at the required levels of services sometimes necessitates program improvements, even in the most challenging of times. As part of the budget development process, departments submitted any/all personnel changes, which were then vetted against the core objectives outlined by Mayor & Council. Within the FY’ 22 Budget, there are one (1) new position – Information Technology Services Specialist.

GENERAL FUND REVENUES

The economic outlook for Jonesboro is encouraging. After reviewing FY’ 21 Revenues and FY’ 21 Revenue projections, we have seen an uptick in fees, taxes, etc. Due to this projection, revenues have increased.

Proposed General Fund Revenue Budget			
FY2022	FY2022	Percent	Dollar
<u>Adopted</u>	<u>Proposed</u>	<u>Change</u>	<u>Change</u>
\$5,188,097	\$6,046,280	16%	\$858,183

PROPERTY TAX

As with other municipalities, the City receives a portion of its revenue from property taxes assessed on real and personal property. City staff works with Clayton County appraisal offices to prepare property tax revenue projections. By State law, the County Assessor is responsible for the valuation of all property within the County. The certified property tax rolls received from the County showed a major increase in the City’s property tax base. The FY’ 22 Budget includes the approved increase to a 7.0 millage rate.

When updating the five-year financial forecast and preparing the budget for the City Council consideration, staff analyzed many of the factors affecting property tax revenue, including the homestead exemption, anticipated commercial growth, the impact of foreclosures, as well other

exemptions. In recent years, Mayor & Council approved a contract with GTS to begin collection proceedings on delinquent taxes. To date, we have collected over 95% of delinquent taxes.

LOCAL OPTION SALES & USE TAXES

Sales tax collections are a major revenue component. Economic conditions within the City of Jonesboro have been making a continued recovery from the economic recession which impacted all businesses. The City has seen a decrease in the commercial vacancy rate and is steadily working to offer economic development incentives.

Among other small cities, Jonesboro is continuing a positive trend with year-to-date sales tax revenue. There were no significant adjustments at the time of budget preparation.

GENERAL FUND EXPENDITURES

Proposed General Fund Expenditure Budget

For FY2022 General Fund expenditures are keeping pace with revenues. However, costs are increasing due to a variety of factors, including rising supply and contractual service costs, rising fixed costs (insurance, etc.)

Salary and Benefit Changes. In keeping with the City's commitment to invest in its employees, the following salary and benefit changes are included in the FY 2021 budget:

- 2% Step increase for all employees hired on or before October 1, 2020
- Continuity in 100% Major Medical Coverage by City for employees
- 50% Coverage by City for dependents.

BUDGET FORMAT

The FY2022 proposed budget document for the City of Jonesboro provides historical and current comparisons of revenues and expenditures; planned allocations of resources – both fiscal and personnel; and brief descriptions of the anticipated annual accomplishment of the City programs outlined in each department's business plan.

FUND STRUCTURE

Operating budgets are divided into several funds. Activities supported by tax dollars are included in the General Fund. Enterprise Funds are those funded by a fee-for-service basis, such as the Solid Waste Fund. Services that are provided internally by City departments on a fee-for-service basis are specified within each department. Finally, Special Revenue Funds are financial accounts for special revenue sources. An example is the Hotel-Motel Tax Fund, which administers revenue collected from the City's hotel and motel tax and from the operation of the City's venues. Each of these fund types is included in the City of Jonesboro proposed budget.

BUDGET DOCUMENT

The budget document itself is divided into several sections. The document begins with an overview of the City’s proposed budget in the City Manager’s message. It is followed by introductory information and summaries of revenues and expenditures. The next sections describe personnel resources by department and finally, a calendar of budget milestones is included.

CITY STRATEGIC GOALS FOR CITY DEPARTMENTS

The Jonesboro City Council conducted a strategic retreat to deal proactively with the many opportunities and challenges facing the Jonesboro community. This process was very influential in guiding the activities of citizens, council, and staff for years to come. Overall, the City of Jonesboro will continue to concentrate on the five-step strategic outline presented at the 2020 Retreat:

- Operational Excellence
- Economic Vitality
- Healthy Community
- Strong & Secure Neighborhoods
- Connected Community



- Court Services
- Police Department

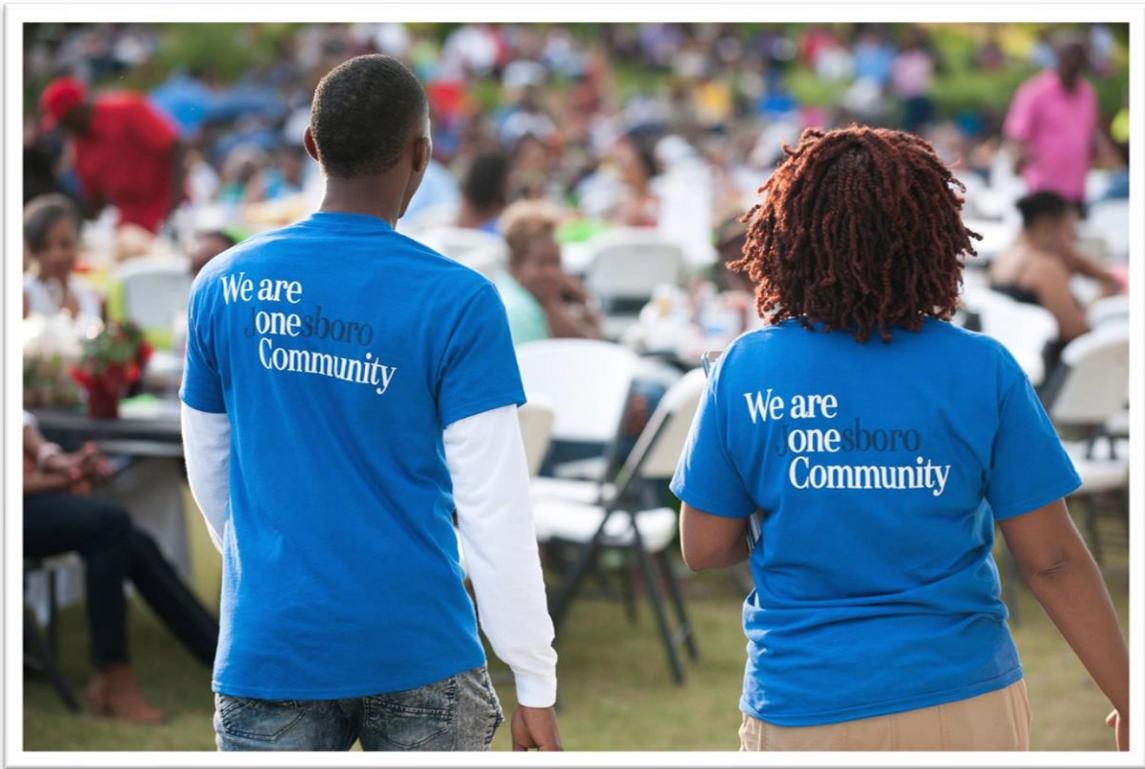
- Public Works Department

PROPRIETARY FUNDS

This section is comprised of the Proprietary Funds that account for the City’s organizations and activities similar to businesses found in the private sector. These funds are intended to be self-supporting with services being financed through user charges or on a cost reimbursement basis.

Enterprise Funds:

Solid Waste Management



GOVERNMENTAL FUNDS

GENERAL FUND

Administration / Mayor & Council

The FY2022 proposed City Hall budget is \$2,507,745 which is a 32 percent increase from the FY2021 amended budget of \$1,668,665. These increases are largely due to the expanded services provided by a 2 person team in Finance. Also provided for in this department, is an increased appropriation of \$480,956 for additional debt service requirements payable in FY 2022. No major repairs have been budgeted for City Hall and office expenditures reflects an increase to provide for small equipment needs related to operations and programs. With the implementation of the electronic purchasing requisition process city-wide, there is improved accountability for budget variances and control. The City Hall Budget includes funding to further the City's desire for continued marketing and advertising of the City (i.e. Four City Concerts). Included in the City Hall Budget is an appropriation of \$1,000 for the Jonesboro Beautification Commission, \$10,000 for the annual Downtown Development Authority appropriation. The City desires to maintain a level of skills, knowledge and expertise for all its valued employees and has included a \$10,000 appropriation for a Tuition Reimbursement Program to be developed. The proposed budget for Mayor and Council administrative needs increased by 3 percent in reaction to increased costs of training, travel and conferences.

Office of Code Enforcement

The FY2022 proposed Code Enforcement budget is \$149,003 which is a negligible increase over the amended FY 2021 budget of \$148,835. This increase is in response to the realized and anticipated increase in fuel costs and vehicle maintenance.

Office of Court Services

The FY2022 proposed Court Services budget is \$169,675 and represents a 1% increase over the amended FY 21 budget amount of \$168,050. The factors contributing to the increase include increased variable costs related to anticipated court activities.

Office of Public Works

The FY2022 Public Works Department Budget is \$810,019 which is a 13% decrease from the FY2021 amended budget of \$933,454. The factors attributing to the decrease related to removal of appropriations for major equipment repairs, reappropriating costs of disposal fees to the Solid Waste fund. Any unanticipated or no appropriated major repairs will be addressed at mid year. This

department is also expected to see efficiencies in operating costs related to overtime, major building and facilities repairs and maintenance because of the transition to the new City Center. A provision of \$100,000 is included for replacement of City Holiday decorations and supplies.

Police Department

The FY2022 proposed Police Department budget is \$2,502,669 which is a 5% percent decrease from the FY2021 amended budget of \$2,502,669. The proposed budget reflects the removal of the defunct DEA program costs. The current budget reflects the need for outfitting new officers to fill current vacancies. We anticipate efficiencies of scale related to consolidating operations inside the newly constructed City Center.

GENERAL FUND REVENUE SUMMARY

General Fund Revenue				
Acct#	Account Name	2020 Budget	Amended 2020	FY' 21 Recommended
31.1000	General Property Taxes			
31.1100	Real Property - Current Year	311,000.00	\$325,193.00	\$500,000.00
31.1110	Public Utility	13,000.00	17,900.00	25,000.00
31.1200	Real Property Prior Years	0.00	0.00	0.00
12.1300	Personal Property -Current	40,000.00	59,000.00	100,000.00
31.1310	Motor Vehicle	11,000.00	4,000.00	4,000.00
31.1315	TAVT Tax	70,000.00	110,000.00	120,000.00
31.1390	Tax Sales - Other	0.00	0	0
31.1400	Personal Property Tax Prior Years	0.00	0.00	0.00
31.1600	Real Estate Intangible	2,500.00	1,200.00	1,300.00
31.1610	Recording Transfer Tax	500.00	500.00	1,000.00
31.1710	Electric Franchise	244,083.00	244,083.00	240,000.00
31.1730	Gas Franchise	20,000.00	22,000.00	22,000.00
31.1750	Television Cable	40,000.00	40,000.00	40,000.00
31.1760	Telephone Franchise	30,000.00	30,000.00	40,000.00
31.3100	Local Option Sales & Use Taxes	1,500,000.00	1,500,000.00	1,450,000.00
31.3190	Vacant Property Fees	130.00	150.00	100.00
31.4200	Alcoholic Beverage Excise Tax	85,000.00	100,000.00	125,000.00
31.4301	Alcohol Beverage Tax	40,000.00	16,000.00	10,000.00
31.6100	Business License Occupation Tax	325,000.00	354,000.00	300,000.00
31.6200	Insurance Premium	350,000.00	360,000.00	376,000.00
31.6300	Financial Institution Tax	45,000.00	48,972.00	50,000.00
31.9110	Real Property	\$1,000.00	2,502.00	3,000.00
31.9120	Personal Property-	100.00	300.00	200.00
31.9500	FiFa	100.00	100.00	100.00
31.9600	Fee For Tax Advertising	500.00	500.00	100.00
32.1101	Alcohol Application Fee	2,500.00	500.00	500.00
32.1102	Alcohol Background Check Fee	1,000.00	1,000.00	1,500.00
32.1103	Alcohol Identification Fee	7,000.00	7,000.00	7,000.00
32.1110	Beer/Wine License	32,000.00	27,150.00	30,000.00

32.1130	Alcohol Pouring License Fee	21,000.00	23,000.00	25,000.00
32.1140	Alcohol - Temp Consumption License	1,500.00	400.00	0.00
32.2210	Zoning and Land Use Fees	8,000.00	10,500.00	12,000.00
32.2230	Sign Permits	5000.00	6,000.00	6,000.00
32.3110	Certificate of Occupancy	7,000.00	3,000.00	3,000.00
32.3120	Building Permits	55,000.00	45,000.00	45,000.00
,226.	Plumbing Permit	1,500.00	8,000.00	8,000.00
32.3140	Electrical Permits	5,000.00	8,000.00	8,000.00
32.3150	Demolition Permit	200.00	600.00	200.00
32.3160	Heating and Air Permits	3,000.00	7,500.00	8,000.00
32.3170	Certificate of Appropriateness	500.00	625.00	600.00
32.3201	Filming Fees	500.00	100.00	100.00
32.3900	Other	100.00	150.00	200.00
32.3901	Tree Removal Permit	0.00	100.00	100.00
32.3910	Yard Sales	\$200.00	100.00	100.00
	Total of Tax, License & Fees	3,279,913.00	3,385,125.00	3,563,100.00
33.4110	Cares Act 2020	\$0.00	259,749.00	0.00
33.4350	CDBG State Grant	500,000.00	957,136.00	0.00
33.0000	CDBG Grant- Small Business	\$0.00	200,000.00	0.00
33.4352	CDBG Grant-	0.00	200,000.00	0.00
Total Intergovernmental		500,000.00	1,616,885.00	0.00
34.1120	Probation Fees	900,000.00	367,000.00	550,000.00
34.1910	Election Qualifying Fee	0.00		1,000.00
34.1930	Plan Review Fees	11,000.00	25,000.00	20,000.00
34.2120	Accident Reports - Misc Other	16,000.00	9,000.00	10,000.00
34.2902	DEA Overtime Reimbursement	17,500.00	34,000.00	27,000.00
34.4320	Street Light District	0.00	0.00	11,000.00
34.5410	Parking Fee (A T & T)	14,400.00	14,400.00	14,400.00
34.6910	Sale of Cemetery Lots	3,000.00	3,200.00	3,000.00
34.6920	Burial Fees	500.00	500.00	500.00
34.9300	Return Check Fee	100.00	100.00	100.00
34.9500	Convenience Fee	\$1,000.00	1,200.00	1,200.00
	Charge For Services	963,500.00	454,400.00	638,200.00
35.1170	Municipal Court Fee	500,000.00	417,000.00	550,000.00
Total Fines & Forfeitures				
	Investment Income			
36.1020	Interest Revenues-Cemetery	100.00	0.00	
36.1030	Interest Ga. One Fund	15,000.00	6,000.00	5,000.00
36.1050	Interest Revenues-Payroll	30.00	0.00	0.00
36.1070	Interest Revenues-General Fund	12,000.00	5,500.00	5,000.00
36.1080	Interest Revenues-Municipal	300.00	0.00	0.00

38.1090	Interest Revenue- Firehouse Museum	0.00	0.00	0.00
	Total Investment Income	27,430.00	11,500.00	10,000.00
37.1025	Concert Sponsors	40,000.00	0.00	30,000.00
37.1025	Contributions to Veteran Markers	200.00	115.00	100.00
37.1027	Contribution Frm CCWA	0.00	250,000.00	0.00
	Total Contributions & Donations	40,200.00	250,115.00	30,100.00
	Miscellaneous Revenue			
38.1010	Park Pavilion Rental	2,010.00	1,000.00	1,000.00
38.1011	Lee Street Park Rental	13,000.00	3,000.00	5,000.00
38.1020	Fire Station Rental	74,000.00	74,000.00	74,000.00
38.1030	Event Vendors	10,000.00	0.00	10,000.00
38.1100	Rental Property (Cloud Street)	9,000.00	9,000.00	9,600.00
38.2001	Disposal Fees	1,500.00	1,000.00	1,400.00
38.2003	Golf Cart Fee	200.00	200.00	200.00
38.3100	Re-imbursement Damage Property	10,000.00	13,632.00	10,000.00
38.9000	Miscellaneous Revenue	2,000.00	2,300.00	2,000.00
38.9100	Transfer of Reserves	0.00	0.00	0.00
38.9300	Towing Fees	\$24,000.00	15,000.00	15,000.00
38.9500	Transfer For Ga. One Account	0.00	0.00	0.00
Total Miscellaneous Revenue		145,710.00	119,132.00	128,200.00
	Revenue - Capital Projects			
39.2100	Sale of Assets	195,000.00	195,000.00	300,000.00
39.3200	Capital Lease (GMA Revenue)	\$0.00	0.00	0.00
	Other Financing Sources	\$195,000.00	\$195,000.00	\$150,000.00
	Total Revenues	5,651,753.00	6,449,157.00	5,069,600.00



DEPARTMENTAL BUDGETS



Great art!

Our character is not just one of a typical small town, but a Home Town epitomized our People. There is a purity in Jonesboro's charm, one founded on respect for each other, warmth and hospitality! We celebrate our many cultures, and are proud of the progressive nature that truly is ingrained in the Jonesboro Spirit. As each new chapter is written in Jonesboro, the characters include young and old, multiple races and nationalities, local natives and new transplants.



Jonesboro

DEPARTMENTAL BUDGET SUMMARY

DEPARTMENT: CITY HALL 1500	FUND: 100
SUMMARY OF DEPARTMENT RESPONSIBILITIES:	
<p>City Hall is comprised of four divisions: Administration, Mayor & Council, Human Resources, Finance & Zoning.</p> <p>Administration is responsible for administering the programs and policies established by the City Council. It directs and coordinates the operations of the City and informs and advises the City Council regarding City transactions, existing conditions and future requirements. City Hall handles all permits and licensing, zoning, finance & human resources related activities.</p> <p>The Mayor and Council, as the legislative body, oversees the City at large. The Mayor directs the day-to-day operations.</p>	
BUDGET NOTES:	
PERSONNEL SERVICES	This line item Line item covers the City Hall Administration Staff. There is no additional position recommended budget. The 2021 adopted budget was \$414,000. The 2021 proposed budget is \$395,711.
51.1100 SALARIES	
51.1300 OVERTIME	Line Item covers pay for staff who are required to work special events. 2021 Budget was \$3,000. Recommended 2022 Budget is \$3,000.
51.2100 INSURANCE	Line item includes health, dental & life insurance for six full-time employees. Health insurance for the 2021 Budget was \$80,000. Recommended for 2022 is \$80,000.
51.2200 SOCIAL SECURITY	Line item is for employer's share of Social Security for City Hall employees. Social Security for 2021 was \$23,2733. Recommended for 2022 Budget is \$23,273.
51.2300 MEDICARE	Line item is for employer's share of Medicare for City Hall employees and the Mayor and Council. Employers portion of Medicare for 2021 was \$5,450. Recommended for 2021 is \$5,450.
51.2400 RETIREMENT	Line item is the City's contribution to the retirement program through GMA for all full-time employees and retirement for the Mayor and Council Members. City contribution for employer's retirement through Georgia Municipal Association in 2021 was \$35,000. Recommended for 2022 Budget at \$35,000.

<p>51.2600 UNEMPLOYMENT INSURANCE</p>	<p>Administration Department portion of unemployment insurance paid into the State Department of Labor. Unemployment for 2021 was \$1,000. Recommended for 2022 Budget is \$1,000.</p>
<p>51.2700 WORKERS COMPENSATION</p>	<p>This coverage is through the Key Risk Insurance for premiums associated with Workers Compensation coverage and is allocated to all departments and Solid Waste Fund. The 2021 Budget was \$6,000 and the recommendation for the 2021 Budget is \$6,000.</p>
<p>52.1210 LEGAL SERVICES</p>	<p>Budgeting that covers City Attorney legal fees and charges for other litigation. 2021 Budget was \$80,000. The recommendation for 2022 is also \$80,000.</p>
<p>52.1220 AUDIT</p>	<p>Line item is for charges for the annual financial audit and includes other state and Federal reporting requirements that are mandated to be completed annually by State law. Year-end annual audit fees were budgeted for 2021 at \$38,000. Recommendation for the 2022 Budget is \$38,000.</p>
<p>52.1230 ENGINEERING FEES</p>	<p>This line item covers fees for all engineering of site plans and plan reviews. The 2021 budget was \$85,000 and the recommendation for 2022 Budget is \$85,000. This increase includes fees for the Comprehensive Plan update.</p>
<p>52.1240 INSPECTIONS</p>	<p>This line item is for all inspection fees for buildings, electrical, heating and air, and plumbing when permits are issued. This service is provided by Safebuilt GA. 2021 Budget was \$10,000 and the recommendation for 2022 is \$10,000.</p>
<p>52.1290 OTHER PROFESSIONAL SERVICES</p>	<p>This line item covers fees for Municipal Code updates, alarm company monitoring services which also monitor the telephone system and other professional cost. The adopted budget for the 2021 was \$30,000 and the recommendation for 2022 is \$</p>
<p>52.1301 IT SERVICES</p>	<p>This line item covers the yearly fee and miscellaneous on call services from VC3 for software and computer hardware maintenance. It also covers quarterly billing from Granicus (agenda software). The recommendation for 2021 was \$32,300 and the recommendation for 2022 is \$.</p>
<p>52.1310 PAYROLL PROCESSING</p>	<p>Fees from ADP who processes our payroll, administers all taxes obligations, unemployment insurance, child support payments, bankruptcy payments, quarterly taxes, and W-2 forms. Also reporting that is required for the Affordable Care Act. 2021 Budget was \$16,000. Recommendation for the 2022 Budget is \$16,000.</p>
<p>52.1320 BANK FEES – CREDIT CARD PAYMENTS</p>	<p>Line item will be for charges from SunTrust Truist for credit card payments processing. In FY2020, Council authorized a \$2 convenience fee for all credit/debit card transactions to offset the fees. This \$2 amount is reflected under General Fund revenues. 2021 Budget was \$2,500 and the recommendation for 2022 is \$2,500.</p>

<p>52.1330 SOFTWARE SUPPORT</p>	<p>This line item covers annual software support with Tyler Technology. 2021 Budget was \$17,000 and the recommendation for 2022 is \$17,000.</p>
<p>52.2250 PEST CONTROL SERVICES</p>	<p>This line item covers the monthly fee of \$60 payable to Taylor Exterminating. This covers City Hall and the rental house on Cloud Street. 2021 Budget was \$1,800 Budget recommendation for 2021 is \$1,800.</p>
<p>52.2310 RENTAL OF LAND</p>	<p>This line item covers the right of way rental for Norfolk Southern Railroad. 2021 Budget was \$4,800 and recommendation for 2022 Budget is \$4,800.</p>
<p>52.2321 CITY EVENTS</p>	<p>This line item will cover summer concerts, Christmas Lighting Event, Jonesboro Days and Business Breakfast Meetings. . 2021 Budget was \$4,800 and recommended for the 2021 Budget is \$40,000.</p>
<p>52.2330 RENTAL OF POSTAGE METER/COPY MACHINE</p>	<p>This line item covers the cost of leasing from Konica Minolta our copier and the postage meter from Pitney Bowes. The 2021 Budget was \$8,000 and recommends the 2022 Budget at \$8,000.</p>
<p>OTHER PURCHASED SERVICES 52.3100 INSURANCE (NON-BENEFIT)</p>	<p>This line item is for insurance coverage for our general liability, public officials, auto, and property managed by APEX. Total City premiums are allocated across departments The 2021 Budget was \$60,000 and the recommendation for 2022 is \$60,000.</p>
<p>52.3210 TELEPHONE</p>	<p>The line item is for the City Hall & Public Works telephone service. 2021 Budget was \$5,000 and the recommendation for 2022 is \$4,000.</p>
<p>52.3230 CELLULAR PHONES</p>	<p>This line item is for cellular phones for Administration. 2021 Budget was \$3,000 and the recommendation for 2022 is \$3,000.</p>
<p>52.3260 POSTAGE</p>	<p>This line item covers cost of postage for all mailings from City Hall that covers such mailings as property tax bills, business license renewal notices, issued business licenses, all official correspondence, etc. 2021 Budget was \$4,000 and recommendation for 2022 Budget at \$,000.</p>
<p>52.3310 LEGAL NOTICES</p>	<p>This line item covers all Public Notices that are required to be published in the legal organ newspaper. 2021 Budget was \$4,000. Recommendation for 2022 Budget at \$4,000.</p>
<p>52.3330 PROMOTIONAL ADVERTISING</p>	<p>This line item covers advertising that promotes the city events. The 2021 Budget was \$7,000 and the recommendation for 2022 is \$7,000.</p>

<p>52.3410 ELECTIONS</p>	<p>This line item covers the cost of ordering ballots and fees for programming machines. 2021 budget was adopted at \$5,000. 2022 Budget is \$0 as no elections are anticipated in the upcoming fiscal year.</p>
<p>52.3500 TRAVEL EXPENSE</p>	<p>This line item covers travel expense for city hall staff for official city travel and covers mileage reimbursement or fuel, hotel accommodations and meals for training and conferences and other official city business. The 2021 budget was \$6,000 and the recommendation for 2022 is \$6,000.</p>
<p>52.3600 DUES & FEES</p>	<p>This line item is for membership fees for the GFOA, GGFOA, Georgia Municipal Association, Clayton County Chamber of Commerce, Clayton County Municipal Association functions and also professional memberships for City Hall Staff. 2021 Budget was \$10,000 and the recommendation for the 2022 Budget is \$10,000.</p>
<p>52.3700 EDUCATION & TRAINING</p>	<p>This line item is for training classes for both elected officials and city hall staff. The 2021 budget was \$6,000. Recommendation for 2022 Budget \$6,000</p>
<p>52.3701 CITY WELLNESS PROGRAM</p>	<p>This line item is for continuation of the City Wellness Program. Activity includes lunch and learns, special events, etc. The 2021 Budget was \$1,000 and the recommendation for the 2022 Budget is \$1,000</p>
<p>52.3851 POLL WORKERS</p>	<p>This line item covers the cost of the election manager and election clerks. The 2021 Budget was \$1,600. The budget for 2022 is \$0 as not elections are anticipated in 2022.</p>
<p>52.3905 SPECIAL EVENTS</p>	<p>This line item covers some expense for employee related events, gift cards, flowers (funerals, etc.), Christmas Festival, and miscellaneous expenses related to plaques. 2021 Budget was \$10,000 and the recommendation for 2022 Budget \$10,000.</p>
<p>SUPPLIES 53.1110 OFFICE & BUILDING SUPPLIES</p>	<p>This line item covers all office supplies and cleaning supplies for City Hall. The 2021 Budget was \$15,000 and recommended 2022 Budget is \$15,000.</p>
<p>53.1171 BUILDING MAINTENANCE</p>	<p>Line item covers any maintenance related expenses at City Hall. 2021 Budget was \$5,000 and the recommendation for 2022 Budget is \$5,000.</p>
<p>53.1210 ENERGY WATER/SEWERAGE</p>	<p>This line item covers payments to CCWA for services to City Hall. The 2021 Budget was \$1,000. The recommendation for 2022 Budget is \$1,000.</p>

53.1220 NATURAL GAS	The 2021 Budget was \$3,500 and recommended Budget for 2022 is \$3,500.
53.1230 ELECTRICITY CITY HALL	This line item covers payments to Georgia Power for the City Hall. The 2021 Budget was \$6,000 and the recommended budget for 2022 Budget is \$6,000
53.1231 ELECTRICITY FIREHOUSE	This line item covers payments to Georgia Power for the Fire Station on Mill Street. The 2021 Budget was \$2,538.50 and the 2022 Budget is \$2,538.50
53.1610 SMALL EQUIPMENT COMPUTER EQUIPMENT/MAINTENANCE	This line item is for computer equipment and/or maintenance for City Hall. The 2020 Budget was \$8,000 and the recommended budget for FY' 21 Budget is \$5,000
53.1620 FURNITURE OR FIXTURES	This litem item covers furniture and fixtures for City Hall. 2021 Budget was \$0 and the recommendation for 2022 is \$500.
53.1690 BEAUTIFICATION COMMISSION	This line item covers expenses to support the Jonesboro Beautification Commission. The 2021 Budget was \$1,000 and the recommendation for 2022 is \$1,000.
57.2100 PAYMENTS TO DOWNTOWN DEVELOPMENT AUTHORITY	Budget is \$10,000 annually.
57.4001 RETURNED CHECKS	This line item covers the cost imposed by the bank for any NSF or returned checks. The 2021 Budget was \$100 and the recommendation for the 2022 Budget is \$100.
57.9000 CONTINGENCY	This line item supports any unexpected non-budgeted operating expenses. The funds will be re-appropriated as needs are identified and a budget transfer will increase the funds will be moved to that line item. 2021 Budget was \$22,717 and the recommendation for 2022 Budget is \$22,717.
57.9100 TUITION REIMBURSEMENT	This line item covers tuition expenses actually incurred by the employee. The 2021 Budget Recommendation was \$10,000. The 2022 Budget Recommendation is \$10,000.
58.1212 CAPITAL EXPENSE VEHICLE LEASE	This line item covers the vehicle at City Hall leased through Enterprise. The 2021 Budget was \$8,632 and the recommendation for 2022 is \$8,632
58-1301 LEE STREET PARK URA PRINCIPAL	This line item covers the bond principal payment for Lee Street Park. The 2020 payment was made with SPLOST 15 funds. The 2021 Budget was \$191,578.50. The 2022 budget recommendation is \$ 170,000.

	This Line Item covers interest only payments for Broad Street and City Center debt. Principal payments are due on this debt beginning in 2023. The 2020 Budget was \$0. The 2022 budget recommendation is \$ 480,680. 1500-58-2000 Debt Service Interest
58.2300 LEE STREET PARK URA INTEREST	This Line Item covers interest payments for Lee Street Park. The 2020 payment was made with SPLOST 15 funds. The 2021 Budget was \$24,252. The 2022 budget recommendation is \$ 46,107.

DEPT. 1500 – ADMINISTRATION (LINE ITEM DETAIL)

Dept 1500	Administration Department			
Acct#	Account Name	2020 Budget	Amended 2020	Requested FY' 21
51.1000	Personal Services - Salaries & Wages			
51.1100	Regular Employees	414,000.00	414,000.00	395,711.00
51.1300	Overtime	6,000.00	3,000.00	3,000.00
51.2000				
51.2100	Group Insurance	79,500.00	79,500.00	80,000.00
51.2200	Social Security (FICA) Contributions	24,500.00	24,500.00	23,273.00
51.2300	Medicare	5,900.00	5,900.00	5,450.00
51.2400	Retirement Contributions	30,000.00	30,000.00	35,000.00
51.2600	Unemployment Insurance	1,000.00	1,000.00	1,000.00
51.2700	Worker's Compensation	8,000.00	8,000.00	6,000.00
Total Personnel Services and Employee Benefits		568,900.00	565,900.00	549,434.00
52.1000	Purchased Professional & Tech Services			
52.1200	Professional			
52.1210	Legal Expense	70,000.00	100,000.00	80,000.00
52.1220	Audit	45,000.00	38,000.00	38,000.00
52.1230	Engineering & Planning	38,000.00	10,000.00	85,000.00
52.1240	Inspections	10,000.00	60,000.00	10,000.00
52.1290	Other Professional Services	30,000.00	30,000.00	30,000.00
52.1300	IT Services	32,300.00	32,300.00	32,300.00

52.1310	Payroll Processing	16,000.00	16,000.00	16,000.00
52.1320	Bank Fees for Credit Cards	2,000.00	3,000.00	2,500.00
52.1330	Software Support	17,000.00	17,000.00	17,000.00
Total Professional Services		260,300.00	306,300.00	310,800.00
52.2200				
52.2250	Pest Control	1,800.00	1,800.00	1,800.00
52.2300				
52.2310	Rental of Land	3,100.00	4,800.00	4,800.00
52.2321	City Events	64,000.00	10,000.00	40,000.00
52.2330	Rental of Copiers/Maintenance	8,000.00	10,000.00	8,000.00
52.3000				
52.3100	Insurance, other than employee benefits	50,470.00	52,000.00	60,000.00
52.3200				
52.3210	Telephone	5,000.00	5,000.00	4,000.00
52.3211	Telephone Firehouse Museum	0.00	0.00	0.00
52.3230	Cellular Phones	3,500.00	3,500.00	3,000.00
52.3260	Postage	4,000.00	5,000.00	4,000.00
52.3290	Other	0.00	0.00	
52.3300	Advertising			
52.3310	Legal Notices	5,000.00	6,000.00	4,000.00
52.3330	Advertising	15,000.00	10,000.00	7,000.00
52.3400	Printing & Binding			
52.3410	Elections	0.00	0.00	5,000.00
52.3420	Newsletter	0.00	0.00	0.00
52.3500	Travel	6,000.00	3,000.00	6,000.00
52.3600	Dues and Fees	12,000.00	10,000.00	10,000.00
52.3700	Education & Training	8,000.00	3,000.00	6,000.00
52.3701	Wellness Program	1,000.00	1,000.00	1,000.00
52.3851	Poll Workers	0.00	0.00	1,600.00
52.3905	Special Events	14,000.00	10,000.00	10,000.00
Total Purchased/Contracted Services		200,870.00	135,100.00	176,200.00
53.1000	Supplies			
53.1100	General Supplies & Material			

53.1110	Office and Building Supplies	15,000.00	18,000.00	15,000.00
53.1111	Supplies for Firehouse Museum	0.00	150.00	0.00
53.1150	Supplies for Neighborhood Watch	0.00	0.00	0.00
53.1171	Building Maintenance	5,000.00	7,000.00	5,000.00
53.1200				
53.1210	Water/Sewerage	1,000.00	1,000.00	1,000.00
53.1211	Water/Sewerage Firehouse Museum	0.00	0.00	0.00
53.1212	Water/Sewerage Cloud Street	700.00	700.00	
53.1220	Natural Gas	3,500.00	3,500.00	3,500.00
53.1230	Electricity	6,000.00	5,000.00	6,000.00
53.1231	Electricity Firehouse Museum	0.00	1,000.00	2,538.50
53.1232	Natural Gas Firehouse Museum	0.00	500.00	0.00
53.1610	Computer Equip/Maint (less than \$5000)	8,000.00	8,000.00	5,000.00
53.1620	Furniture/Fixtures	1,000.00	0.00	500.00
53.1690	Beautification Commission	2,500.00	2,000.00	1,000.00
53.1700	Other Supplies/Lee St Park	0.00	0.00	0.00
Total Supplies/Energy/Small Equipment		42,700.00	46,850.00	39,538.50
54.1101	Property Purchased - Taxes	0.00	1,000.00	0.00
54.1300	Property Purchased	0.00	0.00	0.00
54.2301	Furniture/Fixtures	0.00	0.00	0.00
54.2200	Vehicle Purchase	0.00	0.00	0.00
	Total Capital Outlay	0.00	1,000.00	0.00
	Intergovernmental			
57.2100	Payments to Downtown Develop. Authority	10,000.00	10,000.00	10,000.00
57.2200	Small Business Grant - CDBG	0.00	200,000.00	0.00
57.2300	CDBG Grant	0.00	200,000.00	0.00
57.3100	Georgia One Fund -	0.00	250,000.00	0.00
57.4001	Returned Checks	500.00	500.00	100.00
57.9000	Contingencies	25,000.00	18,000.00	22,717.00
57.9100	Tuition Reimbursement	10,000.00	0.00	10,000.00
Total		45,500.00	678,500.00	42,817.00
58.1000	Debt Service Principal			

58.1200	Capital Lease - Principle			
58.1212	Vehicle Lease Enterprise	8,700.00	10,677.00	8,632.00
58.1301	Lee Street Park URD payment	0.00	0.00	191,578.50
58.2301	Interest Lee Street Park URD	0.00	0.00	24,252.00
Total Debt Service		8,700.00	10,677.00	224,462.50
Total Expenditures		\$1,126,970.00	1,744,627.00	1,343,252.00



Great stories!

Our character is not just one of a typical small town, but a Home Town epitomized our People. There is a purity in Jonesboro's charm, one founded on respect for each other, warmth and hospitality! We celebrate our many cultures, and are proud of the progressive nature that truly is ingrained in the Jonesboro Spirit. As each new chapter is written in Jonesboro, the characters include young and old, multiple races and nationalities, local natives and new transplants.



DEPARTMENT:

COURT SERVICES 2500

FUND:

100

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Court Services consists of the Clerk of Court, Deputy Court Clerk, Solicitors & Municipal Judges.

Court Services; specifically, the Court Clerks are responsible for the processing and filing of all Court related documents, management of all judicial proceedings, complying with open records request, validation of citations and warrants, GCIC compliance of warrant entry and removal, mandated reporting to Georgia Department of Transportation of traffic violation adjudicated in Municipal Court.

BUDGET NOTES:

PERSONNEL SERVICES 51.1100 SALARIES	Line Item is for salaries for the Court Clerk and one Part-Time Deputy Clerk. Line item is for salary for Court Clerk and one part-time clerk. Budget for 2021 was \$68,000 and the Budget for 2022 is \$68,000.
51.2100 INSURANCE	Line item is for health, dental and life for Court Services. At this time the Court Clerk has opted out of coverage.
51.2200 SOCIAL SECURITY	Line item is for city's portion of employee's social security. 2021 Budget was \$4,000. 2022 Budget Recommendation is \$4,000.
51.2300 MEDICARE	Line item is for city's portion of Medicare. 2021 Budget was \$950. Recommendation for 2022 is \$950.
51.2400 RETIREMENT	Line Item is for Employee Retirement Benefits. The Court Clerk's retirement is included with City Hall expense budget.
PROFESSIONAL SERVICES/CONTRACT SERVICES 52.1290 JUDGE	Yearly salary for Municipal Court Judge. 2021 Budget was \$45,000. 2022 Budget Recommendation is \$45,000.

52.1291 SOLICITOR	Yearly salary for Municipal Court Solicitor. 2021 Budget was \$40,500. 2022 Budget Recommendation is \$40,500.
52.1320 COURT REPORTER/INTERPRETER	This expense line item covers the cost of hiring an interpreter as needed to support court services. 2021 Budget was \$2,500. Recommendation for 2022 Budget is \$2,500.
52.3310 LEGAL NOTICES	Line items covers mandated legal notices for certain arrests. 2021 Budget was \$200. Recommendation for 2022 Budget is \$200.
52.3500 TRAVEL	Line item covers cost of mileage, hotel, and meals while on official city business or during training and conferences. 2021 budget was \$750 The recommendation for 2021 is \$750.
52.3600 DUES AND FEES	Line item covers the cost of Court Clerk and Assistant Clerk dues and fees for the Court Clerk's Association. 2021 Budget was \$750, and the 2022 Budget is \$750.
52.3700 EDUCATION AND TRAINING	Line item covers expense for all conferences and training classes. 2021 Budget was \$400, and the 2022 Budget is \$400.

Acct#	Account Name	2020 Budget	Amended 2020	Requested FY' 2021
Dept 2500 Court Services				
51.1000	Personal Services - Salaries & Wages			
51.1100	Regular Employees	65,000.00	65,000.00	68,000.00
51.2100	Group Insurance	0.00	0.00	0.00
51.2200	Social Security (FICA) Contributions	4,000.00	4,000.00	4,000.00
51.2300	Medicare	100.00	950.00	950.00
51.2400	Retirement Contributions			
Total Personal Services and Employee Benefits		69,100.00	69,950.00	72,950.00
52.1000	Purchased Professional & Tech Services			
52.1200	Professional			
52.1290	Judge Salary	40,114.00	40,114.00	45,000.00
52.1291	Solicitor Salary	34,813.00	34,813.00	40,500.00
52.1320	Court Reporter/Interpreter	2,000.00	2,000.00	2,500.00
Total Professional Services		76,927.00	76,927.00	88,000.00
52.3310	Legal Notices	200.00	0.00	200.00
52.3500	Travel	750.00	0.00	750.00
52.3600	Dues and Fees	750.00	450.00	750.00

DEPARTMENT:

POLICE DEPARTMENT 3200

FUND:

100

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Police Department, under the direction of the Chief of Police, develops and implements programs to deter crime and to protect life and property in Jonesboro. Specific departmental responsibilities include but are not limited to:

- 1) Reduce violent crime and gang-related activities through enhanced enforcement activities and crime prevention programs.
- 2) Increase the safety of residents and to decrease crime throughout Jonesboro neighborhoods.
- 3) Increase the safety of youth and reduce juvenile crime through crime prevention and intervention programs.
- 4) Enhance crime fighting and prevention tools and efforts through diverse recruitment, ongoing training and retention of high-quality officers, technology and equipment upgrades, and required capital improvements.

BUDGET NOTES:

PERSONNEL SERVICES	This line item covers personnel within the Police Department. 2021 Budget Recommendation was is \$1,450,000. 2022 Budget Recommendation was is \$1,450,000 and includes administration staff, probation staff and patrol officers.
51.1100 SALARIES	
51.1300 OVERTIME	It shall be the responsibility of the Chief to monitor overtime expenditures to prevent exceeding the budgeted amount. 2021 Budget was \$20,000. 2022 Budget Recommendation is \$20,000
51.1310 OVERTIME DEA	This line item is for the personnel assigned to the DEA. This is offset by the revenue line item as we are reimbursed from the Department of Justice. 2021 Budget was \$27,000. 2022 Budget Recommendation is \$0 as the program is not operating at this time.
51.2100 INSURANCE	Health and dental insurance for Police Department. 2021 was \$360,989 and 2022 is recommended at \$360,989
51.2200 SOCIAL SECURITY	This line item is for the city's share of employees Social Security. 2021 Budget was \$89,029. 2022 Budget Recommendation is \$.
51.2300 MEDICARE	This line item is for the city's share of the employees Medicare. 2021 Budget was \$20,829. 2022 Budget recommendation is \$20,829.
51.2400 RETIREMENT	City contribution for employee's retirement through Georgia Municipal Association. 2021 Budget was \$84,321. 2022 Budget Recommendation is \$84,321.
51.2600 UNEMPLOYMENT INSURANCE	Police Department share for entire city per payroll records. 2021 Budget was \$2,857. 2022 Budget Recommendation is \$2,857.
51.2700 WORKERS COMP	Workers Compensation. 2021 Budget was \$60,728. 2022 Budget Recommendation is \$60,728.

PURCHASED/CONTRACT SERVICES	Computer support will be charged through Technology Fees at a rate of \$4000 per month in the Technology fund 290.
52.1300 IT SERVICES	
52.1330 SOFTWARE SUPPORT	Fees for software support for Police Department covers Georgia Technology Authority, GCIC, Palatine and Applied Concepts. 2022 Budget was \$22,000. 2021 Budget is \$21,000.
52.1340 DRUG TESTING	Line item is used to purchase drug testing kits used by the Probation Office. 2021 Budget was \$2,000. Request for 2022 Budget is \$2,000.
52.1350 BACKGROUND INVESTIGATIONS	Fees for conducting some background investigation using Thomason Reuters, Inc. 2021 Budget was \$4,500 and the 2022 Budget is \$4,500.
52.2230 COMPUTER EQUIPMENT	Line item cover small equipment purchases, (keyboards, mouse, etc.) 2021 was \$1,000. 2022 Budget request is \$1,000.
52.2250 PEST CONTROL	Covers \$60 a month for pest control – Taylor Exterminating. The 2021 Budget was \$1,000 and the recommendation for 2022 is \$1000
52.2330 RENTAL COPIER/POSTAGE METER	Line item covers the monthly fee for copier and postage machine. 2021 Budget was \$3,500 Recommend 2022 Budget at \$3,500.
52.3100 INSURANCE	This line item covers liability, property, public official’s liability insurance allocated portion of the total premiums. 2021 Budget was \$85,000. Recommend for 2021 Budget \$85,000.
52.3210 TELEPHONE	Line item covers replacement required phones lines to support systems and software needs. Service is being changed to Comcast. 2021 Budget was \$4,500. 2022 Budget recommendation is \$4,500.
52.3230 CELLULAR PHONES	Verizon cellular telephones. 2021 Budget was \$15,000. 2022 Budget is recommended at \$15,000.
52.3260 POSTAGE	Postage services for the Police Department. 2021 Budget was \$1,000. Recommended 2022 Budget at \$1,000
52.3500 TRAVEL	Staff travel expense (hotel, gas, meals) for training and conferences. 2021 Budget was \$5,000. Recommend 2022 Budget at \$5,000.
52.3600 DUES AND FEES	Membership fees for Chief Association. This also covers several membership dues for the Police Department. 2021 Budget recommendation was \$2,000. . 2022 Budget recommendation is \$2,000.

SUPPLIES	
53.1110 OFFICE SUPPLIES	Office Supplies for entire department. 2021 Budget was \$15,000. Recommend \$15,000 for the 2022 Budget. See separate appropriations line for ammunitions supplies
53.1120 Inmate Lunches	This line item is for feeding the inmates that clean our facilities. The 2021 Budget was \$1,000 and the recommended budget for 2021 is \$0
53-1130 UNIFORMS	The costs of uniforms are directly attributed to turn over and replacement officers. A newly hired officer costs approximately \$700.00 to \$750.00 dollars to outfit. 2021 Budget was \$13,000. 2022 Budget Recommendation is \$13,000
53-1132 AMMUNITION SUPPLIES	The costs of ammunitions supplies and firearms. The police department requested that these amounts be shown separately from general office and administrative supplies and thus this account has been created. 2021 Budget was include in overall supplies.2022 Budget Recommendation is \$3,500.
53.1151 COMMUNITY OUTREACH	This line item is for community outreach supplies and materials as provided by Public Safety. Budget for 2021 was \$3,000. Budget recommendation for 2022 is \$3,000
53.1140 VEHICLE/EQUIPMENT PARTS	This line item is for vehicle equipment and parts that are ordered by Public Works. 2020 Budget was \$25,000. Recommendation for 2021 is \$20,000.
53.1141 EQUIPMENT	Line item to cover additional equipment expense for vehicles. 2020 Budget was \$4,000 and the 2021 Budget is \$4,000.
53.1171 BUILDING MAINTENANCE	Line item covers building maintenance.
53.1210 WATER/SEWER	Payments are made to the Clayton County Water Authority. 2021 Budget was \$3,000. 2022 Budget Recommendation is \$3,000.
53.1220 NATURAL GAS	2021 Budget was \$3,000. 2022 Budget recommendation is \$3000.
53.1230 ELECTRIC	Payments are made to the Georgia Power Company. 2020 Budget was \$16,000. 2021 Budget Recommendation is \$16,000.
53.1270 GASOLINE	2020 Budget was \$64,300. 2020 Budget Recommendation is \$50,000.
53.1610 COMPUTER EQUIP.	Items will be budgeted under the Technology Fee. 2021 Budget was \$5,000 and the 2022 Budget recommendation is \$4,000.
53.1620 FURNITURE/FIXTURES	2021 Budget was \$2,000. Recommendation for 2022 Budget is \$2,000.

53.1690 OTHER SMALL EQUIPMENT	2021 Budget is \$10,000 and the 2021 Budget recommendation is \$10,000.
54.1200 SITE IMPROVEMENTS	Additional improvements to Police Department. 2021 Budget was \$1,000 and 2022 Budget request is \$1,000.
DEBT SERVICES 58.1220 VEHICLES- LEASE	2021 Budget was \$30,000. Lease agreement is with Enterprise. 2022 Budget recommendation is \$140,345. This includes the lease purchase of additional vehicles to equip new staff and replace aging fleet
58.1220 INTEREST	Interest payments for leased vehicles. 2021 Budget was \$5,484 and the 2021 Budget is \$5,484 for the 2 nd of 5 installment payments
58.1300 OTHER DEBT BUILDING	No funds are budgeted as the Police Department is paid for in full.
54-2201 VEHICLE EQUIPMENT LEASE	This amount is the principle portion of the 5 year lease with Suntrust for LPR's for Police vehicles. The 1 st installment was paid with DEA funds. This year the recommendation is to fund the 2 nd installment by appropriating \$54,000 from the general funds operating accounts.



Dept 3200	Police Dept.			
Acct#	Account Name	2020 Budget	Amended 2020	Requested FY' 21
51.1000	Personal Services - Salaries & Wages			
51.1100	Regular Employees	1,550,000.00	1,407,357.00	1,450,000.00
51.1300	Overtime	25,000.00	28,000.00	20,000.00
51.1310	Overtime (DEA)	17,500.00	25,000.00	27,000.00
51.2000				
51.2100	Group Insurance	401,000.00	300,000.00	360,989.00
51.2200	Social Security (FICA) Contributions	112,000.00	100,000.00	89,029.00
51.2300	Medicare	26,000.00	21,000.00	20,829.00
51.2400	Retirement Contributions	62,000.00	62,000.00	84,321.00
51.2600	Unemployment Insurance	3,000.00	3,000.00	2,857.00
51.2700	Worker's Compensation	54,000.00	54,000.00	60,728.00
Total Personal Services and Employee Benefits		2,250,500.00	2,000,357.00	2,115,753.00
52.1000	Purchased Professional & Tech Services			
52.1200	Professional			
52.1330	Software Support	22,000.00	22,000.00	22,000.00
52.1340	Drug Testing	5,000.00	1,000.00	2,000.00
52.1350	Background Investigation(s)	4,000.00	4,000.00	4,500.00
52.2000	Purchased-Property Services			
52.2200	Repairs & Maintenance			
52.2230	Computer	1,000.00	1,000.00	1,000.00
52.2250	Pest Control	1,000.00	1,000.00	1,000.00
52.2300				
52.2330	Rental of copiers/maintenance	4,200.00	4,200.00	3,500.00
52.3000	Other Purchased Services			

52.3100	Insurance, other than employee benefits	80,000.00	81,800.00	85,000.00
52.3200	Communications			
52.3210	Telephone	6,000.00	6,000.00	4,500.00
52.3230	Cellular Telephones	15,000.00	20,000.00	15,000.00
52.3260	Postage	2,500.00	1,500.00	1,000.00
52.3310	Legal Notices	0.00	0.00	0.00
52.3500	Travel	5,000.00	\$0.00	\$5,000.00
52.3600	Dues and Fees	3,000.00	1,000.00	2,000.00
52.3700	Education & Training	3,000.00	1,000.00	3,000.00
Total Purchased/Contracted Services		151,700.00	\$144,500.00	\$149,500.00
53.1000	Supplies			
53.1110	Office and Building Supplies	18,320.00	18,320.00	15,000.00
53.1120	Inmates Lunches	16,800.00	450.00	1,000.00
53.1130	Uniforms	13,000.00	13,000.00	13,000.00
53.1140	Vehicles/Equipment Parts	25,000.00	25,000.00	20,000.00
53.1141	Equipment Parts	4,000.00	4,000.00	4,000.00
53.1151	Community Outreach	3,000.00	0.00	3,000.00
53.1171	Building Maintenance	10,000.00	10,000.00	2,000.00
Total Supplies		90,120.00	70,770.00	58,000.00
53.1200	Energy			
53.1210	Water/Sewerage	2,000.00	3,000.00	3,000.00
53.1220	Natural Gas	3,000.00	3,000.00	3,000.00
53.1230	Electricity	16,000.00	16,000.00	16,000.00
53.1270	Gasoline/Diesel	64,300.00	64,300.00	50,000.00
Total Energy		85,300.00	86,300.00	72,000.00
	Small Equipment			
53.1610	Computer Equip/Maint (less than \$5000)	5,000.00	5,000.00	4,000.00
53.1620	Furniture & Fixtures (less than \$5000)	2,000.00	0.00	2,000.00
53.1690	Other Small Equipment (less than \$5000)	20,000.00	20,000.00	10,000.00
Total Small Equipment		27,000.00	25,000.00	16,000.00
54.1000	Property			

54.1200	Site Improvements	1,000.00	1,000.00	1,000.00
54.2000	Equipment	2,000.00	2,000.00	0.00
54.2200	Capital Outlay Vehicle	0.00	0.00	0.00
54.2201	Vehicle Equipment (SunTrust Bank)	0.00	0.00	53,940.00
54.2400	Computers	15,000.00	15,000.00	5,000.00
54.2410	Hardware	48,002.00	48,002.00	14,000.00
Total Capital Outlay		66,002.00	66,002.00	73,940.00
58.1000	Principal			
58.1200				
58.1210	Lease - Machinery			
58.1220	Lease Vehicles - Enterprise	70,000.00	70,000.00	30,000.00
58.2220	Other Debt -Vehicle Interest	1,979.00	1,979.00	5,484.00
58.1230	Lease Vehicles - GMA (Paying from SPLOST)	24,112.00	24,112.00	0.00
58.2101	Interest - Suntrust Equipment			1009.00
52.1100	Interest - GMA Lease			0.00
Total Debt Service		96,091.00	96,091.00	36,493.00
Total Expenditures		2,751,593.00	2,489,020.00	2,521,686.00

DEPARTMENT:

PUBLIC WORKS 3200

FUND:

100

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

The Public Works Department strives to improve the condition of the City's infrastructure by effectively managing City roadways, drainage structures, alleyways, streetlights, street signs, pavement markings, traffic signals and City-owned buildings.

The Department also includes Fleet Maintenance & Street Services. Street Services is responsible for maintenance and repair work on City streets through routine maintenance, major maintenance, concrete pavement rehabilitation and responds during inclement weather and other emergencies.

BUDGET NOTES:

PERSONNEL SERVICES	This line item covers personnel services. It includes a 2% increase. The Budget for 2021 was \$313,240 and the recommendation for 2022 is \$313,240.
51.1100 SALARIES	
51.1300 OVERTIME	This line item covers any overtime required by Public Works Personnel. 2021 Budget was \$2,000 and recommend for the 2022 Budget \$2,000.
51.2100 GROUP INSURANCE	Health insurance for employees. 2021 Budget was \$80,000. 2022 Budget recommendation is \$80,000.
51.2200 SOCIAL SECURITY	City's share of Social Security. 2021 Budget was \$22,925 and the recommended Budget for 2022 is \$22,925.
21.2300 MEDICARE	City's share of Medicare. 2021 Budget was \$4,551. Recommendation for 2022 Budget is \$4,551.
51.2400 RETIREMENT	City contribution for employee's retirement through Georgia Municipal Association was \$30,000 for the 2021 Budget. Recommendation for 2022 is \$30,000.
51.2600 UNEMPLOYMENT INSURANCE	This is paid with our payroll taxes into the Department of Labor. 2021 Budget was \$1,000. Recommend for 2022 Budget \$1,000.
51.2700 WORKERS COMP	Workers Compensation Insurance. 2021 Budget was \$24,000. 2022 Budget recommendation is \$24,000.

52.2110 DISPOSAL	Landfill fees are used for disposal of leaf and limbs, items the city picks up for residents, etc. 2021 Budget was \$9,000. 2022 Budget recommendation is \$9,000.
52.2160 TREE REMOVAL	Tree removal costs for those issues that City staff is unable to remove. 2021 Budget was \$6,000. 2021 Budget recommendation is \$6,000.
52.2210 STREET MAINTENANCE	Repair and maintenance of equipment. 2021 Budget was \$2,000. 2022 Budget recommendation is \$3,500.
52.3100 INSURANCE	(non benefit). Insurance is for Property and Casualty. 2021 Budget was \$35,000. 2022 Recommendation is \$35,000.
52.3210 TELEPHONE	Telephone services at Public Works and internet service. (Comcast). Recommend 2021 at \$1,200. Recommend for 2022 Budget at \$1,200.
52.3230 CELLULAR PHONES	Line item covers both the Public Works Director's cell phone and the City Mechanic. 2021 Budget was \$1,200. 2021 Budget recommendation is \$1,200.
52.3500 TRAVEL	Travel expense for training or conferences to maintain certifications etc. 2021 Budget was \$0. 2022 Budget recommendation is \$.
52.3600 DUES/FEES	Membership fees. 2021 Budget was \$0. 2022 Budget recommendation is \$0.
52.3700 EDUCATION & TRAINING	Conferences and training. 2021 Budget was \$0. 2022 Budget recommendation is \$0
53.1110 OFFICE SUPPLIES	Office Supplies for entire department. 2021 Budget was \$1,000. Recommendation for 2022 Budget is \$0.
52.1111 TOOLS	Purchase of new tools for shop. 2021 Budget recommendation was \$1,000. 2022 Budget recommendation is \$1,000
53.1130 UNIFORMS	Uniform expense. 2021 Budget was \$4,000. Recommendation for 2022 Budget is \$4,000. (Solid Waste Fund is also budgeted)
53.1140 VEHICLE PARTS	Line item covers equipment and parts needed for vehicle repairs. 2021 Budget was \$23,000. Recommended for 2022 Budget \$23,000.
53.1141 MOWER EQUIPMENT PARTS	Parts and Supplies for weed eaters, lawnmower blades, belts, tires etc. 2021 Budget was \$6,000. Recommend for 2022 Budget \$6,000. This will cover cost of repairs to mowers or possible replacements.
53.1142 SAFETY EQUIPMENT	Line item is for traffic cones, A-frame barricades, flags, etc. 2021 was \$2,000. 2022 Budget recommendation is \$2,000.
53.1143 SIGNS-BANNERS	New signs (stop, yield, MPH, etc.) 2021 Budget was \$10,000. Recommend for 2022 Budget \$10,000.
53.1144 CHRISTMAS SUPPLIES	Christmas decorations, lights, bulbs, etc. 2021 Budget was \$5,000. Recommend for 2021 Budget \$100,000.
53.1150 LANDSCAPING SUPPLIES	Supplies for landscaping. The 2021 Budget was \$6,000 and the recommended budget for 2022 is \$6,000.

53.1160 PARK SUPPLIES	Line item is for supplies for Massengale, Lee Street and Battleground parks. 2021 Budget was \$7,500. 2022 Budget recommendation is \$7,500.
53.1180 CEMETERY EQUIPMENT	Equipment necessary for Cemetery maintenance and upkeep.
53.1190 OTHER SUPPLIES	Supplies for building, vehicles, equipment, tools. 2021 Budget was \$12,500. 2022 Budget recommendation is \$12,500.
53.1210 WATER/SEWAGE	Line Item is for water and sewer for Gloria Drive and three parks. 2021 Budget was \$10,500. 2021 Budget recommendation for 2022 is \$10,500
53.1220 NATURAL GAS	Heating for Gloria Drive Public Works building. 2021 Budget was \$4,500. 2022 Budget recommendation is \$4,500.
53.1230 ELECTRICITY	Line item is for electricity at Public Works. The 2021 Budget was \$9,000 and the recommendation for 2022 is \$9,000
53.1231 STREETLIGHTS	Line item covers all streetlight, flashing signals and traffic lights. 2021 budget was \$120,000 2022 is recommended at \$120,000.
53.1270 GASOLINE	Fuel cost for Public Works vehicles. The 2021 budget was \$8,500,000 and the recommendation for the FY' 21 Budget is \$8,500.
53.1610 COMPUTER EQUIPMENT UNDER \$5,000	
53.1690 OTHER SMALL EQUIPMENT UNDER \$5,000	Line item used to purchase items such as blowers, etc. 2021 Budget was \$3,500. 2022 Budget Recommendation is \$3,500
CAPITAL EXPENDITURES	
54-2200 CDBG ENGINEERING FEES	
54.1200 SITE IMPROVEMENTS	Site improvements at Public Works.
54.1201 MACHINERY	
54.2200 CAPITAL OUTLAY –VEHICLE	To purchase two heavy duty trucks to replace fleet. Recommendation based on quotes is \$58,000 in 2022
DEBT SERVICE	Debt Service for purchas of box truck purchased in 2021. Recommended budget for the annual payments in 20220is \$21,900 .
58-1210 LEASE-VEHICLE EQUIPMENT	
58-1220	

Dept 4100	Public Works			
Acct#	Account Name	2020 Budget	Amended 2020	Requested FY' 21
51.1000	Personal Services - Salaries & Wages			
51.1100	Regular Employees	335,737.00	335,737.00	313,240.00
51.1300	Overtime	10,000.00	2,000.00	2,000.00
51.2000				
51.2100	Group Insurance	107,700.00	107,700.00	80,000.00
51.2200	Social Security (FICA) Contributions	21,435.00	21,435.00	22,925.00
51.2300	Medicare	5,013.00	5,013.00	4,551.00
51.2400	Retirement Contributions	28,754.00	28,754.00	30,000.00
51.2600	Unemployment Insurance	1,000.00	1,000.00	1,000.00
51.2700	Worker's Compensation	23,613.00	23,613.00	24,000.00
Total Personal Services and Employee Benefits		453,437.00	525,252.00	477,716.00
52.1000	Purchased Professional & Tech Services			
52.1200	Professional			
52.1300	Technical			
52.2000	Purchased-Property Services			
52.2100	Cleaning Services			
52.2100	Disposal	9,000.00	9,000.00	9,000.00
52.2160	Tree Removal	7,000.00	7,000.00	6,000.00
52.2200				
52.2210	Street Maintenance	5,000.00	2,000.00	3,500.00
52.3000				
52.3100	Insurance, other than employees	35,000.00	35,000.00	35,000.00
52.3200				
52.3210	Telephone & Internet	1,400.00	1,400.00	1,200.00
52.3230	Cellular Phones	1,400.00	1,400.00	1,200.00
52.3500	Travel	1,000.00	0.00	0.00
52.3600	Dues and Fees	0.00	0.00	0.00
52.3700	Education & Training	1,300.00	0.00	0.00

Total Purchased/Contracted Services		57,400.00		55,800.00	55,900.00
53.1000	Supplies				
53.1100	General Supplies & Materials				
53.1110	Office	1,000.00		1,000.00	1,000.00
53.1111	Tools	1,500.00		1,500.00	1,000.00
53.1130	Uniforms	5,000.00		5,000.00	4,000.00
53.1140	Vehicle/Equipment Parts	16,500.00		16,500.00	23,000.00
53.1141	Equipment Parts	6,000.00		6,000.00	6,000.00
53.1142	Safety Equipment	2,000.00		2,000.00	2,000.00
53.1143	Signs & Banners	15,000.00		15,000.00	10,000.00
53.1144	Christmas Supplies	5,000.00		5,000.00	5,000.00
53.1150	Landscaping	6,000.00		6,000.00	6,000.00
53.1160	Park Supplies	7,500.00		7,500.00	7,500.00
53.1171	Building Improvements	5,000.00		5,000.00	5,000.00
53.1180	Cemetery Equipment	0.00		0.00	0.00
53.1190	Other Supplies	12,500.00		12,500.00	12,500.00
53.1200	Energy				
53.1210	Water/Sewerage	7,500.00		9,000.00	10,500.00
53.1220	Natural Gas	4,500.00		4,500.00	4,500.00
53.1230	Electricity	9,000.00		9,000.00	9,000.00
53.1231	Street Lights-Signals-etc	119,700.00		120,000.00	120,000.00
53.1270	Gasoline/Diesel	10,000.00		10,000.00	8,500.00
53.1600	Small Equipment				
53.1610	Computer Equip/Maint (Less than \$5000)	0.00		1,500.00	0.00
53.1690	Other Small Equipment (Less than \$5000)	3,500.00		3,500.00	3,500.00
Total Supplies		233,700.00		240,500.00	239,000.00
54.1000	Property				
54.1101	CDBG Engineering Fees	0.00		0.00	0.00
54.1200	Site Improvements	0.00		731,880.00	0.00
54.1401	Infrastructure (Curb-cuts)	0.00		0.00	0.00
54.1405	CDBG Other Direct Expense	500,000.00		221,230.00	0.00
54.2102	Cemetery Equipment	0.00		0.00	0.00

Total Capital Outlay		500,000.00		953,110.00	0.00
57.1000	Intergovernmental				
57.2000	Payments to Other Agencies				
Total Other Cost			0	0.00	0.00
	Debt Service				
58.1000	Principal				
58.1200	Capital Lease - Principle				
58.1210	Lease - Machinery	0.00		0	0
58.1220	Lease - Vehicles	6,160.00		6,160.00	
58.2000	Interest	765.00		765.00	
Total Debt Service		6,925.00		6,925.00	0.00
Total Expenditures		\$1,338,477.00		\$1,781,587.00	\$772,616.00

DEPARTMENT:
CODE ENFORCEMENT 7450

FUND NUMBER:
100

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Mission: To promote and maintain a safe and desirable living and working environment for the citizens of Jonesboro. It is our responsibility to help maintain and improve the quality of our community by administering a fair and unbiased enforcement program to abate violations of the City Codes of Ordinances.

Description of Duties: Code Enforcement conducts inspection of all residential and commercial properties within the City Limits relating to violations on premises and structures (interior & exterior) which includes tall grass, illegal signage, junk vehicles, cleanliness of premises, zoning inspections, erosion control inspections, business licenses, animal control and noise abatements. The Code Enforcement Department is also responsible for the Beautification Commission.

BUDGET NOTES:

PERSONNEL SERVICES	This line item covers the salary for one Code Enforcement Officer. Covers Salary for two Code Enforcement Officers. 2021 Budget was \$90,000. 2022 Budget is \$90,000
51.1100 SALARIES	
51.1300 OVERTIME	Line item covers any overtime.
51.2100 GROUP INSURANCE	Health and dental insurance for one employee and children. 2021 Budget was \$26,000 and the 2022 Budget is \$26,000.
51.2300 MEDICARE	City's portion of Medicare. 2021 Budget was \$1,305. 2022 Budget Recommendation is \$1,305.
51.2400 RETIREMENT	This line item is the City's contribution for employee's retirement through the Georgia Municipal Association. 2021 Budget was \$4,000. 2022 Budget Recommendation is \$4,000.
51.2600 UNEMPLOYMENT INSURANCE	Unemployment Insurance – This line item has been budgeted with the Administration Department.
51.2700 WORKERS COMP	2021 Budget was \$4,000 and the 2022 Budget is \$4,000.
52.2200 REPAIRS & DEMOLITION	This line item was added during the 2016 Budget year with a budget amendment. The 2021 Budget was \$1,000 and the recommendation for 2022 is \$1,000.
52.3500 TRAVEL	This line item will cover expenseS for hotel and meals when employee attends training. 2021 Budget was \$2,000. 2022 Budget recommendation is \$2,000.

<p>52.3600 DUES - FEES</p>	<p>This line items covers membership fees for GACE and ICC. 2021 Budget was \$550. 2022 Budget recommendation is \$550.00</p>
<p>SUPPLIES 53.1130 UNIFORMS</p>	<p>This line item covers uniforms for Code Enforcement. 2021 Budget was \$1,000. Recommended 2022 Budget at \$1,000.</p>
<p>53.1140 VEHICLES</p>	<p>Vehicle Equipment Parts – Service in the past has been covered under the Public Works Department Budget. 2021 Budget was \$1,000 and 2022 Budget is \$1,000.</p>
<p>53.1270 GASOLINE</p>	<p>Gasoline for Code Enforcement. 2021 Budget was \$3,000 and the 2022 Budget is \$3,000.</p>

Dept 7450	Code Enforcement			
Acct#	Account Name	2020 Budget	Amended 2020	Requested FY' 21
51.1000	Personal Services - Salaries & Wages			
51.1100	Regular Employees	87,000.00	87,000.00	90,000.00
51.2100	Group Insurance	26,000.00	26,000.00	26,000.00
51.2200	Social Security (FICA) Contributions	5,355.00	5,355.00	5,580.00
51.2300	Medicare	1,300.00	1,300.00	1,305.00
51.2400	Retirement Contributions	3,000.00	3,000.00	4,000.00
51.2700	Workers Compensation	4,000.00	4,000.00	4,000.00
Total Personal Services and Employee Benefits		\$126,655.00	\$126,655.00	\$130,885.00
	Services			
52.2200	Repairs & Demolitions	2,500.00	1,500.00	1,000.00
52.3260	Cellular Telephone	1,920.00	1,920.00	1,920.00
52.3500	Travel	1,000.00	1,000.00	2,000.00
52.3600	Dues and Fees	550.00	550.00	550.00
52.3700	Education & Training	1,000.00	1,000.00	2,000.00
Total Services		\$6,970.00	\$5,970.00	\$7,470.00
53.1130	Uniforms	1,000.00	1,000.00	1,000.00
53.1131	Computer & Equipment	4,800.00	4,800.00	1,000.00
53.1140	Vehicle/Equipment Parts	0.00	1,000.00	1,000.00
53.1270	Gasoline	3,000.00	3,000.00	3,000.00
58.1200	Vehicle Lease - Purchase	5,500.00	6,410.00	6,410.00
		\$14,300.00	\$16,210.00	\$12,410.00
Total Budget		\$139,125.00	\$148,835.00	\$148,835.00

DEPARTMENT:

MAYOR & CITY COUNCIL 1300

FUND NUMBER:

100

SUMMARY OF DEPARTMENT RESPONSIBILITIES:

Mission: The City of Jonesboro Mayor and councilmembers serve for terms of four (4) years and until their respective successors are elected and qualified. No person shall be eligible to serve as mayor or councilmember unless he/she shall have been a resident of the state for one (1) year and a resident of the city for one (1) year immediately prior to the date of the election of mayor or members of the city council; and each shall continue to reside therein during his period of service and to be registered and qualified to vote in municipal elections of this city. All Councilmembers are At-Large and represent the entire City.

BUDGET NOTES:

PERSONNEL SERVICES	This line item covers the salaries of Mayor & Council. 2021 Budget was \$74,000. 2022 Budget is \$74,000
51.1100 SALARIES	
51.2200 SALARIES	Line Item covers the City portion of Social Security. 2021 Budget was \$4,558 and the 2022 Budget is \$4,558
51.2300 MEDICARE	City's portion of Medicare. 2021 Budget was \$1,073. 2022 Budget Recommendation is \$1,073.
52.3420 NEWSLETTER	This line item covers the cost of the monthly newsletter postage and labor for sealing and prep for mailing. This line item captures postage, paper and copier cost. 2021 Budget was \$15,000 and the 2022 budget is \$13,000
52.3500 TRAVEL MAYOR DAY	Cost includes all travel cost to conferences. 2021 Budget was \$2,599 and 2022 Budget is \$1,000
52.3501 TRAVEL COUNCILMEMBER SARTOR	Cost includes all travel cost to conferences. 2021 Budget was \$2,000 and the 2022 Budget is \$1,000.
52.3502 TRAVEL COUNCILMEMBER MESSICK	Cost includes all travel cost to conferences. 2021 Budget was \$2,000 and the 2022 Budget is \$1,000.
52.3503 TRAVEL COUNCILMEMBER LESTER	Cost includes all travel cost to conferences. 2021 Budget was \$2,000 and the 2022 Budget is \$1,000.
52.3504 TRAVEL COUNCILMEMBER POWELL	Cost includes all travel cost to conferences. 2021 Budget was \$2,000 and the 2022 Budget is \$1,000.

52.3505 TRAVEL COUNCILMEMBER SEBO- HAND	Cost includes all travel cost to conferences. 2021 Budget was \$2,000 and the 2022 Budget is \$1,000.
52.3506 TRAVEL COUNCILMEMBER WISE	Cost includes all travel cost to conferences. 2021 Budget was \$2,000 and the 2022 Budget is \$1,000.
52.3600 DUES AND FEES	Line item covers expenses for memberships and other fees. 2021 Budget was \$3,000 and the 2022 Budget is \$3,000.
52.3700 TRAINING MAYOR DAY	Line item covers cost of conferences or classes. 2021 Budget was \$2,500. 2022 Budget is \$1,500.
52.3701 TRAINING COUNCILMEMBER SARTOR	Line item covers cost of conferences or classes. 2021 Budget was \$2,500 and the 2022 Budget is \$1,000.
52.3702 TRAINING COUNCILMEMBER MESSICK	Line item covers cost of conferences or classes. 2021 Budget was \$2,500 and the 2022 Budget is \$1,000.
52.3703 TRAINING COUNCILMEMBER LESTER	Line item covers cost of conferences or classes. 2021 Budget was \$2,500 and the 2022 Budget is \$1,000.
52.3704 TRAINING COUNCILMEMBER POWELL	Line item covers cost of conferences or classes. 2021 Budget was \$2,500 and the 2022 Budget is \$1,000.
52.3705 TRAINING COUNCILMEMBER SEBO- HAND	Line item covers cost of conferences or classes. 2021 Budget was \$2,500 and the 2022 Budget is \$1,000.
52.3706 TRAINING COUNCILMEMBER WISE	Line item covers cost of conferences or classes. 2021 Budget was \$2,500 and the 2022 Budget is \$1,000.
53.1110 SUPPLIES	Line items covers supplies that are needed. 2021 Budget was \$2,000 and the 2022 Budget is \$1,000.
53.1111 MISC SUPPLIES	2021 Budget was \$2,000 and the 2022 Budget is \$1,000.
53.1130 UNIFORMS	Line item would cover the cost of City shirts, etc. 2021 Budget was \$600, and the 2022 Budget is \$500.
53.2000 SPECIAL INITIATIVES LESTER	Line item is for special projects. 2021 Budget was \$250, and the 2022 Budget is \$500.
53.2001 SPECIAL INITIATIVES MESSICK	Line item is for special projects. 2021 Budget was \$250, and the 2022 Budget is \$500
53.2002 SPECIAL INITIATIVES POWELL	Line item is for special projects. 2021 Budget was \$250, and the 2022 Budget is \$500
53.2003 SPECIAL INITIATIVES	Line item is for special projects. 2021 Budget was \$250, and the 2022 Budget is \$500

SARTOR	
53.2004 SPECIAL INITIATIVES SEBO-HAND	Line item is for special projects. 2021 Budget was \$250, and the 2022 Budget is \$500
53.2305 SPECIAL INITIATIVES WISE	Line item is for special projects. 2021 Budget was \$250, and the 2022 Budget is \$500

DEPT 1300 City Council		Approved 2020	Amended 2020	Proposed FY' 21
Account Number				
51.1100	Salaries	74,000.00	74,000.00	74,000.00
51.2200	Social Security	4,588.00	4,588.00	4,588.00
51.2300	Medicare	1,073.00	1,073.00	1,073.00
	Personnel Services	79,661.00	79,661.00	79,661.00
52.3420	Newsletter	15,000.00	15,000.00	13,000.00
52.3500	Travel Mayor Day	2,500.00	2,500.00	1,500.00
52.3501	Travel D Sartor	2,000.00	2,000.00	1,000.00
52.3502	Travel T. Messick	2,000.00	2,000.00	1,000.00
52.3503	Travel B Lester	2,000.00	2,000.00	1,000.00
52.3504	Travel N Powell	2,000.00	2,000.00	1,000.00
52.3505	Travel P Sebo-Hand	2,000.00	2,000.00	1,000.00
52.3506	Travel E Wise	2,000.00	2,000.00	1,000.00
52.3600	Dues & Fees	3,000.00	3,000.00	3,000.00
52.3700	Mayor - Training	2,500.00	2,500.00	1,500.00
52.3701	D Sartor Training	2,500.00	2,500.00	1,000.00
52.3702	T Messick Training	2,500.00	2,500.00	1,000.00
52.3703	B Lester- Training	2,500.00	2,500.00	1,000.00
52.3704	B Powell -Training	2,500.00	2,500.00	1,000.00
52.3705	P Sebo-Hand Training	2,500.00	2,500.00	1,000.00
52.3706	W Wise- Training	2,500.00	2,500.00	1,000.00
	Contract Services	50,000.00	50,000.00	31,000.00
53.1110	Office Supplies	2,000.00	2,000.00	1,000.00
53.1111	Misc Supplies	2,000.00	2,000.00	1,000.00
53.1130	Uniforms	600.00	600.00	500.00

53.2000	Special Initiative Lester	250.00	250.00	500.00
53.2001	Special Initiative Messick	250.00	250.00	500.00
53.2002	Special Initiative Powell	250.00	250.00	500.00
53.2003	Special Initiative Sartor	250.00	250.00	500.00
53.2004	Special Initiative Sebo-Hand	250.00	250.00	500.00
53.2005	Special Initiative Wise	250.00	250.00	500.00
	Total Supplies	6,100.00	6,100.00	5,500.00
	Total Mayor & Council	135,761.00	135,761.00	116,161.00

2021 SOLID WASTE REVENUES

34.4110 – Sanitation Fee Collected – Fees are collected at this time on the property tax bills. We have some business customers that we bill separately from the tax bills.

Acct#	Account Name	2020 Approved	Amended FY' 20	Requested FY' 21
	Sanitation Revenues			
34.4110	Refuse Collection Fees	\$193,919	\$	\$220,000.00
34.4190	Return Cart Fee	\$0.00	\$	\$500.00
	Transfer from Reserves	\$0.00	\$	\$182,055.00
Total Revenues		\$193,919	\$	\$402,555.00

Acct#	Account Name	Approved 2020	Amended FY' 20	Requested FY' 21
51.1000	Personal Services - Salaries & Wages			
51.1100	Regular Employees	\$53,015	\$	\$55,125.00
51.2200	Social Security (FICA) Contributions	\$3,286.00	\$	\$3,420.00
51.2300	Medicare	\$768.00	\$	\$800.00
51.2700	Workers Compensation	\$11,000.00	\$	\$11,000.00
Total Personal Services and Employee Benefits		\$69,069.00	\$	\$70,345.00
	Other Costs			
52.2110	Disposal Landfill Fees	\$90,000.00	\$	\$100,000.00
52.3100	Insurance (Non- Benefit)	\$9,000.00	\$	\$11,000.00
53.1100	Supplies/Materials	\$6,355.00	\$	\$0.00
53.1130	Uniforms	\$650.00	\$	\$750.00
53.1140	Vehicle/Equipment Parts	\$13,845.00	\$	\$14,000.00
53.1270	Gasoline	\$5,000.00	\$	\$4,000.00
54.2200	Vehicle Purchase	\$0.00	\$	\$202,460.00
Total Other Costs		\$193,919.00		\$332,210.00
Total Budget		\$164,440.00	\$	\$402